



The Krishna District Co-operative Central Bank Ltd.,

Dr. Y.S.R. Sahakara Bhavan, Jagannadhapuram,
(H.O)Machilipatnam : Krishna District (A.P)
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Ref. No.: St.Audit/2024-25

Date: 08.07.2024.

TENDER NOTICE

Sub : Krishna DCC Bank Ltd., Machilipatnam - Applications are invited from CA Firms for conducting statutory Audit of the bank (Head office and 57 branches) for the financial year 2024-25- Reg.

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I. Eligibility Criteria:

- The Audit Firm shall have been enrolled/ registered with Institute of Chartered Accountants of India (ICAI) and shall appear in the ICAI list of CA firms approved by RBI for the Financial Year 2024-25.
- The audit firms falling under category I, II.
- Audit firms having experience in Bank audit for 05 years and more.
- The audit firms name shall appear in the Diploma in Information System Audit (DISA) qualified list of CAs provided by ICAI.
- The factors like number of FCA/ACA available with the firm, year of establishment, number of years of experience in the bank audit etc. will play crucial role in selection of the firm.
- Audit to be conducted as per the extant guidelines of NABARD/RBI.

II. Procedure for Empanelment:

The selection of Chartered Accountant firm as Statutory Auditor of the Bank is completely based on the soundness and experience of the CAs and Professional Staff available and price quoted by the firm. The Bank reserves the right to finalize the CA firm and appoint as Statutory Auditor of the Bank for the FY 2024-25.

III. Application Guidelines:

- Chartered Accountant firms can apply from 09.07.2024 to 13.07.2024 in the application proforma prescribed by the Bank.
- Incomplete applications and/or applications without aforesaid documents will be rejected without assigning any reason thereof.
- Any resultant dispute arising out of this notification shall be subject to the sole jurisdiction of the courts situated in Machilipatnam.
- Further, it is requested to submit the separate sealed quotations (Commercial/Financial bid) and duly filled details (Technical Bid) to the Central Office of the Bank within the prescribed time limit in Hard Copy.

Schedule of Events:

Start date of application: 09.07.2024

Last date of application: 13.07.2024

Bids Opening Date: 15.07.2024

- The Application should be reach to our Head Office, Machilipatnam on (or) before dt: 13.07.2024 up to 5.00 PM.
- The Application should be super scribed with “For conducting statutory Audit of the bank for the financial year 2024-25” on the cover and should be addressed to “The Chief Executive Officer, The Krishna DCC Bank Ltd”

IV. Disclaimer:

In case it is detected at any stage that the firm does not fulfill the eligibility norms and it has furnished any incorrect/false information or suppressed any material fact(s), the application will stand cancelled. If any of these shortcomings is/ are detected even after appointment, their services are liable to be terminated. Decision of Krishna DCCB in all matters regarding eligibility and selection would be final and binding on all applications/firms. No further representations or correspondence will be entertained by Krishna DCCB in this regard.

Encl:

- Annexure I
- Annexure II

Sd/-
A. Syam Manohar
Chief Executive Officer

Annexure - I

S NO	Branch Name	S NO	Branch Name
1	Head Office	30	Ibrahimpattanam
2	Machilipatnam	31	Gampalgudem
3	Vijayawada	32	Suryaraopeta
4	Jaggaihpeta	33	Nagayalanka
5	Nuzvid	34	Musunuru
6	Gudivada main	35	Telaprolu
7	Vuyyuru	36	Agiripalli
8	Tiruvuru	37	Peddapuram
9	Avanigadda	38	Chandarlpadu
10	Nandigama	39	G Konduru
11	Gannavaram	40	Rudrapaka
12	Kaikaluru	41	Guduru
13	Gudlavalleru	42	Vatasavi
14	Challapalli	43	Kambhampadu
15	Mudinepalli	44	Katuru
16	Pamaruru	45	SN puram
17	H junction	46	Ghantasala
18	Bantumilli	47	Chatrai
19	Mylavaram	48	Chinnpauram
20	Kankipadu	49	Gudivada Bazar
21	Kanchikacherla	50	Koduru
22	Patamata	51	Payakapuram
23	Movva	52	Javarpeta
24	Pedana	53	Bhavanipuram
25	Kalidindi	54	Ramavarappadu
26	Vissannapeta	55	Mopidevi
27	Veerankilock	56	K Tadepalli
28	Thotalavalluru	57	Mandavalli
29	Penuganchiprolu	58	Unguturu

Annexure - II

Particulars of the Firm:

S.No	Particulars	
1.	Name of the Firm	
2.	a. Unique Code Number (UCN) b. Firm Registration Number with ICAI	
3.	Names of the Partners of the Firm with Age	
4.	Date of Certificate of Practice of each partner	
5.	Contact Details: <ul style="list-style-type: none">• Name of the Person - In - Charge• Contact Number• Address of the firm• Mail id of the firm	
6.	If the firm is having branches at other places, give the details of : <ul style="list-style-type: none">• Branch address• Contact person• Contact Number	
7.	Year of Establishment of the Firm	
8.	No of Full Time Partners (FTPs) associated with the firm for a period of at least three (3) years	
9.	Out of total FTPs, number of Fellow Chartered Accountant (FCA) partners associated with the firm for a period of at least three (3) years.	
10.	Number of paid CAs in the Firm	
11.	Number of CAs with DISA Qualification in the Firm (Partners and Paid CAs)	
12.	Experience in Audit of Banks <ul style="list-style-type: none">• No of Years as Statutory Central Auditor• No of Years as Statutory Branch Auditor	
13.	No of Professional Staff in the Firm	
14.	Whether the firm is also providing Income Tax and GST services	Income Tax: YES/No GST: Yes/No

Additional Information:

1. Copy of Constitution Certificate.
2. Whether the firm is a member of any network of audit firms or any partner of the firm is a partner in any other audit firm? If Yes, details thereof.
3. Whether the firm has been appointed as Statutory Auditor by any other Co-Operative Bank/ commercial Bank in the present financial year? If yes, details thereof.
4. Whether the firm has been debarred from taking up audit assignments by any regulator/Government agency? If Yes, details thereof.
5. Details of disciplinary proceedings etc. against firm by any Financial Regulator/ Government agency during last three years, both closed and pending.

Declaration:

The Firm complies with all eligibility norms prescribed by RBI regarding appointment of Statutory Auditor of Co-Operative Banks. It is certified that neither I nor any of our partners/ members of my/ their families (family will include besides spouse, only children, parents, brothers, sisters or any of them who are wholly or mainly dependent on the Chartered Accountants) or the firm/ company in which I am/they are partners/ directors have been declared as willful defaulter by any bank/financial institution.

It is confirmed that the information provided above is true and correct.

Signature of the Partner

(Name of the partner with Membership Number)

Date: